

**STATE ENHANCED 9-1-1
ADVISORY COMMITTEE
MEETING MINUTES
AUGUST 16, 2001**

Members Present:

Chair Chris Fischer, *APCO*
Dan Aycock, *Member At Large*
Bob Connell, *Verizon*
Patty Danner, *Large Urban Counties - East*
Bill Graedel, *Washington State Association of Counties - East*
Jon Kaino, *Washington State Association of Counties - West*
Jim Merritt, *Washington Fire Commissioners Association*
Jim Nixon, *VoiceStream Wireless*
Jim Quackenbush, *National Emergency Number Association (NENA)*
Kristen Russell, *Washington Utilities and Transportation Commission (WUTC)*
Terry Stapleton, *Washington Independent Telephone Association (WITA)*
Mike Suelzle, *Qwest*
Terry Vann, *Washington Independent Telephone Association (WITA)*
Marj Williams, *Large Urban Counties West*

Alternate Members Present:

Diane Newman, *King County*
Steve Reinke, *Small Rural Counties – East*
Patti VonBargen, *Association of Washington Cities - East*
Fred Wilcox, *Washington State Patrol (WSP)*
Naomi WU, *Small Rural Counties - West*

Guests Present:

Rick Smith, Jon Didion, Tom Griffith, Dave Griffith, Diane Harrington, Eileen Ervin, Cathy Bevans, Tom Shaughnessy, John Wilding.

State Office Staff Present:

Bob Oenning, Kurt Hardin, Dave Irwin, Teresa Lewis

Welcome and Introductions:

Chris Fischer called the meeting to order at 9:45 am. Members and guests introduced themselves.

There were three amendments to the July 19, 2001 minutes: 1) under *E911 Acknowledgments* – change the word plague to plaque. 2) located on page 4, paragraph 6 (*motion*), delete the word ‘my’. 3) located on page 6, last paragraph, the word should be ‘*thanks*’ instead of ‘*than*’.

Review and Approval of Amended Minutes (July 19, 2001):

Marj Williams motioned to approve the amended July 19, 2001 minutes as written. Jim Nixon seconded the motion. The motion carried.

E911 Acknowledgments

Chris Fischer took a moment to recognize Terry Vann for his service on the Advisory Committee and thank him for his dedicated work and devotion to the committee. Terry Vann took this opportunity to introduce Terry Stapleton who will be his replacement on the committee.

Old Business:

There was discussion on clarification of the motion made by Jon Kaino from the last meeting. Jim Quackenbush wanted to state that from the large counties perspective the way the minutes were written it seemed that the formula was only for one year. He stated that they want the formula to be used until a long-term solution could be found. This formula is not a long-term solution but an interim solution as stated in the October 2000 minutes.

Jon Kaino wanted to state that the position that he took when making the motion to approve and implement the funding formula, was a result of negotiating for supporting the legislation regarding the salary assistance funding.

Bill Graedel stated that he appreciated Jon Kaino's position, but that Lincoln County cannot handle that kind of a cut from the funding formula.

Dan Aycock requested that a copy of the formula be attached and sent out with these minutes so that it is clear as to exactly what we are talking about.

SUBCOMMITTEE REPORTS:

Budget Ad Hoc – Jim Quackenbush & Bob Oenning

The committee met on August 14, 2001. The purpose of the committee was to provide some positive input for the State 911 program office in regards to future budget proposals, to refer budget justifications, assist in the prioritization of budget expenditures in conjunction with the intent of the Strategic Plan, and report and make recommendations annually to the Advisory Committee members. The following are the committees recommendations: 1) spend down the fund balance; 2) to meet the whole expectations of the county funding formula; 3) to prioritize the current budget expenditures to facilitate the funding formula if the supplemental is not forthcoming; and 4) to follow through with supplemental spending authority requests. Jim handed out a summary of the meeting [Encl 1] and the commitment of the state office and their role in this process.

Jim reported that the state office does support the concept of the funding formula. Instead of receiving funding from the state office, counties may see assistance from the state office through statewide services or some other form of indirect assistance.

Bob Oenning went through the E911 Program 2001-03 Biennium Initiatives [Encl 2] in detail and the Estimate and Distribution of Funds [Encl 3].

Marj Williams requested that some of the technical projects and programs be routed through the Technical Committee for review and research.

Rick Smith from Skagit County requested that this committee stay active, because it is a conduit between the state office and the Advisory Committee, and it also helps get a better understanding of how the budget works. The Advisory Committee agreed.

Bill Graedel wanted to state that every formula has to have an exception of some course and that the state office should have some ability to modify the exception. He is requesting that the committee give the state office the ability to be able to modify the formula for those that will be devastated by the formula.

Jon Kiano wanted to reconfirm that the state office will have the flexibility to do some modifying, because the formula will not be able to be kept to the exact intent of dollar for dollar.

Patti VonBargen requested that the state office or maybe the Technical Committee could assist the counties in purchasing and understanding some of the software and equipment that they are purchasing and how to appropriate their funds more effectively.

Wireless – Dave Irwin

Dave Irwin gave the Wireless report for Marlys Davis. There was no meeting in August. There is now Phase I service agreements with Qwest Wireless. Marlys is very close to finalizing the service agreements with Sprint PCS and Cingular.

Verizon Wireless has informed Marlys that they are in the process of implementing Phase I in the counties that have Washington State ANI implemented. As soon as those counties are implemented, they will continue implementing the service in counties who have placed their Phase I orders. In the meantime, we are continuing to work on their Phase I service agreements.

Dave Irwin handed out a report from the FCC Enhanced 911 wireless website [Encl 5], which has a list of the wireless carriers that have filed for waivers with the FCC. Also in the report is all the information regarding wireless and E911 issues. Their website is <http://www.fcc.gov/e911/>, if you would like to stay current with these issues. If you would like more information about the waivers, please go to following link – <http://www.snet.com/cnettv/0-122653.html>.

The next wireless meeting will be on September 7, 2001 at the Radisson Hotel.

Strategic Planning – Marj Williams

The committee met last on August 1. The group worked on the goals and tactics that were left with the exception for funding, that will be addressed at the next meeting. The committee should be able to present the final document at the September Advisory Committee meeting. The next meeting will be on September 5, 2001 at the Radisson Hotel at 9:30am. There was a request that the final document be sent out before the September, Advisory Committee meeting, so that if there are any comments they can be brought back to the meeting then.

WAC Revision – Steve Reinke

The committee met last on August 1. Steve Reinke handed out the final draft of the WAC [Encl 6]. There was some discussion on the fact that there is no definition for operational items. It was stated that it was not the intent of the WAC to define this. The discussion ensued regarding this issue. It was determined that through the discussion that the WAC defines everything that it

needs too and still leaves flexibility for the state office and the counties to achieve what they need to.

Jon Kiano motioned to approve the WAC as written. Bill Graedel seconded the motion. The motion carried.

Dan Aycock stated that he is opposed to the language of the WAC due to poor English. Kurt Hardin stated that what is sent to the Code Revisor's Office will not come back the same way. The intent will be the same but the language will possibly change.

There will not be a meeting in September, but the committee will follow the process to ensure the WAC is finalized.

Training – Chris Fischer

Chris stated that they had a regional meeting to talk to the stakeholders of the program to inform them of redefining the program and the relationships with the community colleges. The committee is in the process of compiling the information from that meeting. The WCJTC has done a reorganization on the training program and has moved from Carrie Brezonick to Bob Possie running the program.

Technical – Bob Connell

Bob reported on the following technical issues:

- Qwest has completed their SS7 upgrades with the exception of about 4 or 5 central offices in the eastern part of the state. Mike Suelzle stated that there are also a few in the western part of the state too.
- Verizon has completed King County and will start working on other counties.
- There is a request for a delay for up to one year for the overlay of the new area code.

Bob stated that he will be sending out an email to the people on the technical committee with a list of the things that he sees that need to be addressed and that should be out in the next week or so.

STATE OFFICE REPORTS:

Legislative Update:

Bob Oenning stated there is a serious issue about misuse of 911 and there could be legislative attempts to address this issue in the next year.

The E911 wireless equalization tax bill, which is still alive in committee and should be reintroduced when the session begins in January.

There are several privacy bills being considered for the upcoming year and may have an impact on 911 records and databases. These bills need to be watched closely to determine the impact to 911.

On the federal side, there are a lot of budgeting initiatives taking place with proposed funding going to the Department of Transportation (DOT). DOT has stated that they are going to try to help and support 911 systems with some of this funding.

Financial Status:

Kurt Hardin reported on the state office financial status [Encl 7-9].

National Issues:

Bob Oenning stated that wireless non-initialized sets are starting to become a very big issue.

The WUTC is working an issue on major outage reporting with the phone companies. The proposal is that when there is a major outage they call the WUTC and the PSAP's to let them know the status.

The WUTC just had some meetings discussing damage prevention regarding cable dig-up problems. This is still a very hard issue to deal with or to find the culprits.

Bob stated that the PBX filing has reached the FCC. The FCC is very interested in this issue. APCO is working the PBX issue at a national level.

APCO has established two new projects. Project 39 is to deal with the 800 interference issue caused by some of the cellular companies. Project 40 is a result of work that was being done on the staffing crisis in the 911 industry. The project has been established to deal with minimum staffing requirements to run a PSAP and come up with some standards on this issue.

NEW Business:

There are a lot of fires in the State. If this keeps up, then the state office will be affected. Bob also wanted to make sure that if the PSAP's located in counties that are affected by fires are getting over burdened, then they can call the incident commander for help in getting additional call takers or dispatchers and that this will be covered under the Fire Mobilization.

The next meeting will be held THURSDAY, SEPTEMBER 20, 2001 at THE RADISSON SEATAC HOTEL.

ACTION ITEMS:

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Marj Williams motioned to approve the amended July 19, 2001 minutes as written. Jim Nixon seconded the motion. The motion carried

Jon Kiano motioned to approve the WAC as written. Bill Graedel seconded the motion. The motion carried.